

## **UAM OPERATING PROCEDURE 915.1**

### **SOLICITATION OF FUNDS FOR THE UNIVERSITY**

The University of Arkansas at Monticello welcomes private donations for facilities, student scholarships, programs, and unrestricted use by the campus through the UAM Foundation Fund. The Foundation Fund is a non-profit, benevolent corporation for charitable and educational purposes that provides the structure for receiving, investing, managing, and distributing funds originating from private sources.

In order for the advancement and development arm of the Institution to be most effective, a close relationship must be maintained between the institutional fund-raising functions and the Foundation. In order to accomplish this, fund-raising activities from private sources for all three campuses must be carried out through a unified structure under the general auspices of the University of Arkansas at Monticello Foundation Fund.

Faculty, staff and students are encouraged to join in the fund-raising efforts of the University. Any individual, department, or unit desiring to solicit funds on behalf of the University must first consult with the Vice Chancellor for Advancement. This officer will provide guidelines that will ensure a coordinated and comprehensive fund-raising program for the University. This office will also provide identification for any individual who solicits funds in the name of the University.

Generally, the solicitation of funds via telephone is not permitted by individuals, departments, or offices, without approval by the Vice Chancellor for Advancement. This restriction is imposed to ensure a comprehensive effort in generating funds for the University, rather than departments acting alone resulting in a request of funds from the same donor multiple times.

*Revised: January 24, 2022*

*Revised: July 1, 2011*

*November 1, 1983*