

APPENDIX H—CLASSROOM VISITATION POLICY & FORM

Classroom Visitation Policy
School of Mathematical & Natural Sciences

The peer reviewers and the Dean will conduct classroom visits of all faculty receiving a full evaluation - faculty during their first six years of service, other faculty on a five year cycle, and faculty wishing to be considered for promotion and/or tenure. The individual being reviewed will meet with the reviewers to decide upon the class or classes to be visited, the possible days for observations, methods, and other details. The reviewers will be given a choice of several days in which they may make observations.

Each reviewer will record his/her observations on the designated form (see attached.) Within ten days of the classroom observation a copy of the report will be provided the faculty member. The observed faculty member will be able to discuss any areas of disagreement with the observer. The reviewer and the reviewed faculty may request additional observations.

For continuing faculty, peer reviewers will be appointed by January 31 of each year. Peer reviewers for new faculty with an original appointment for the Fall semester will be appointed by September 30.

School of Mathematical & Natural Sciences Classroom Observation Form

Instructor's Name: _____ Course:

Date & Time: _____ Evaluator:

Approximate number of students in class:

Format of course: (Eg. Lecture, laboratory, lecture/discussion, seminar)

Preparation & Organization:

Does the instructor appear to be prepared for the course?

Comments:

Is the presentation at a level appropriate for the course?

Comments:

Are the objectives for this meeting of the class clear?

Comments:

Is the presentation organized?

Comments:

Does the instructor appear to be interested in the subject?

Comments:

Does the instructor appear to be interested in the student?.

Comments:

Does the instructor encourage student involvement in class?

Comments:

Does the instructor appear to have a good rapport with the students?

Comments:

Mechanics:

Can the students read material in the manner in which it is presented?

Comments:

Is the instructor's voice understandable to students - both clear and sufficiently loud?

Comments:

Does the instructor maintain eye contact with students?

Comments:

Does the instructor use technology in an appropriate manner?

Comments:

Other comments:

Include any additional comments relevant to this class. Be as specific as possible. Use NA if the item does not apply to this class.

APPENDIX I—PROPOSED NEW UAM SCIENCE CENTER

SITE PLAN

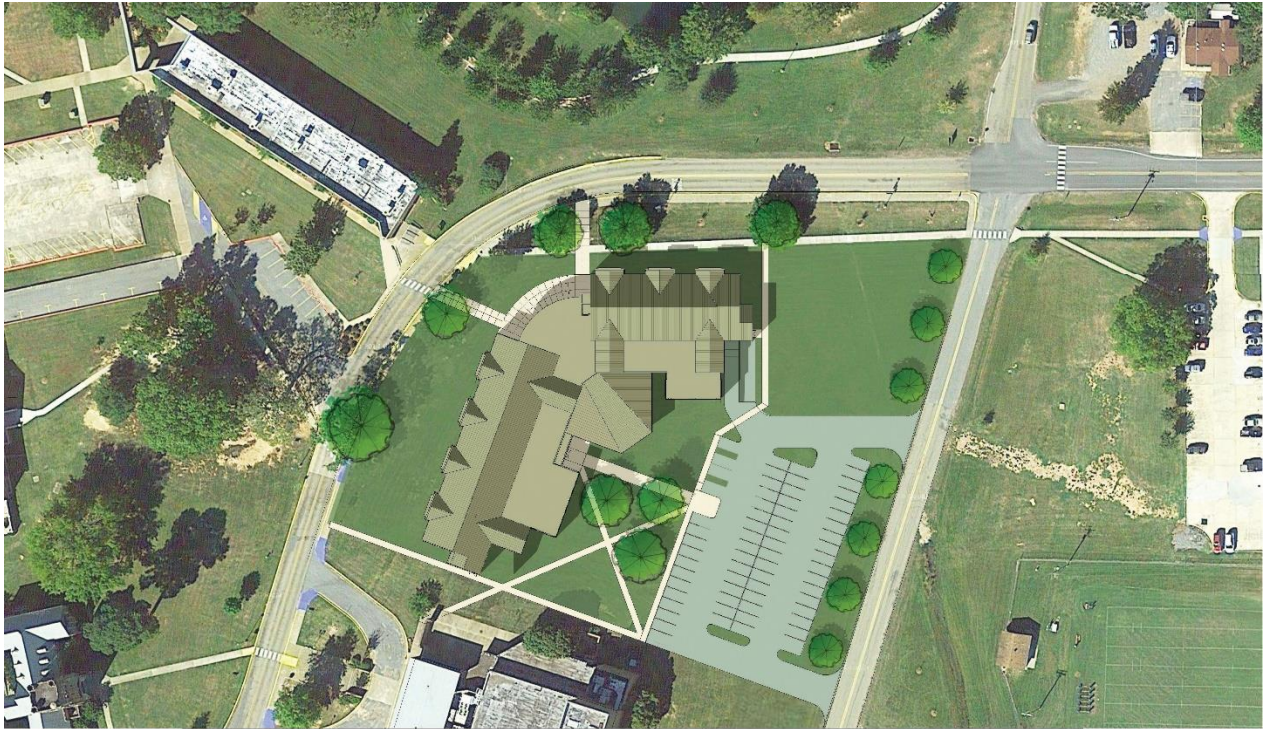
NORTHWEST PERSPECTIVE

SOUTHEAST PERSPECTIVE

FIRST FLOOR PLAN

SECOND FLOOR PLAN

THIRD FLOOR PLAN

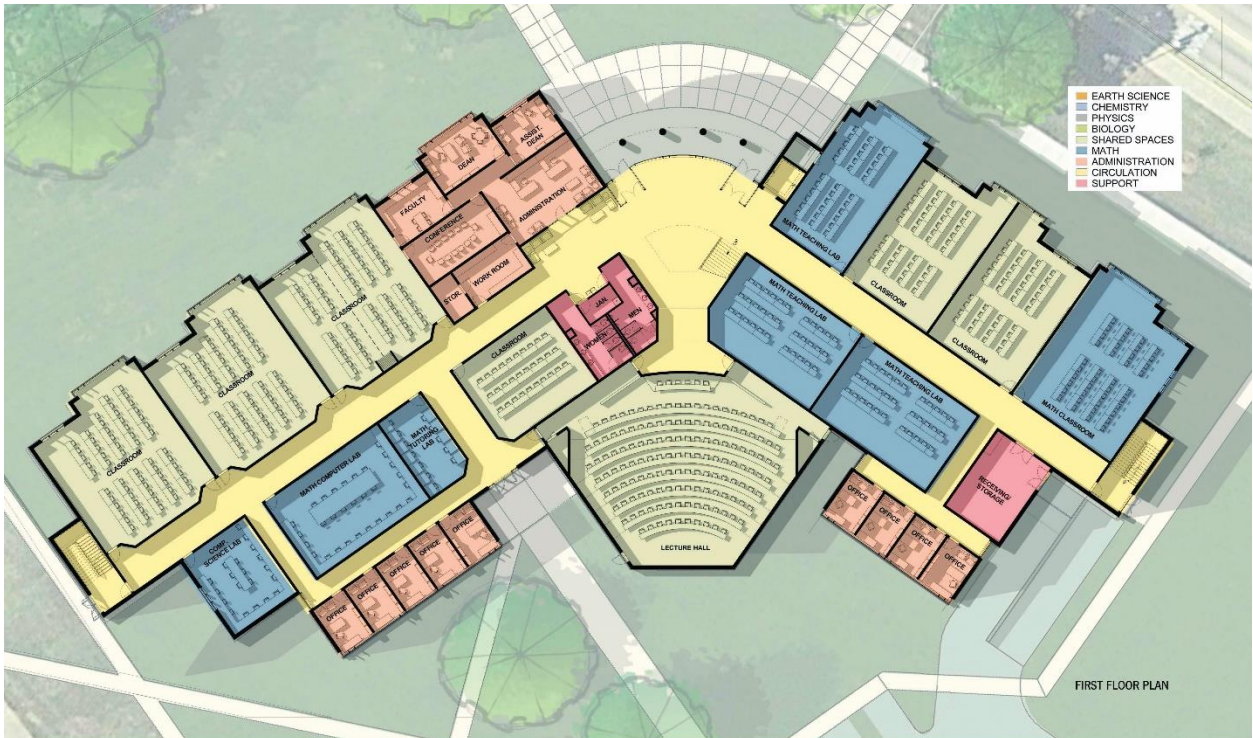


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FEBRUARY 2, 2015



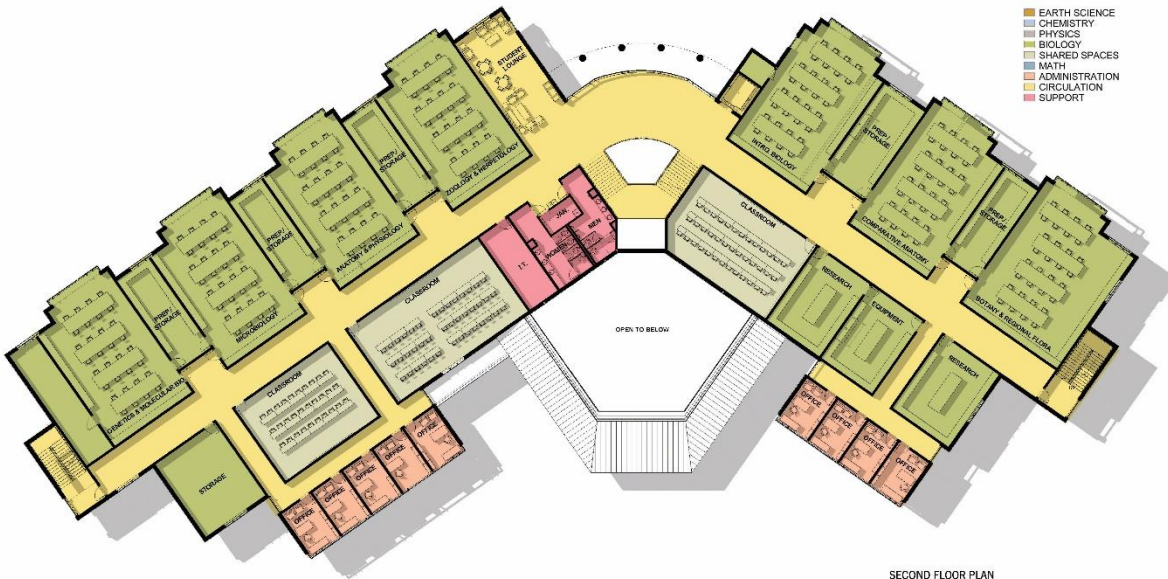


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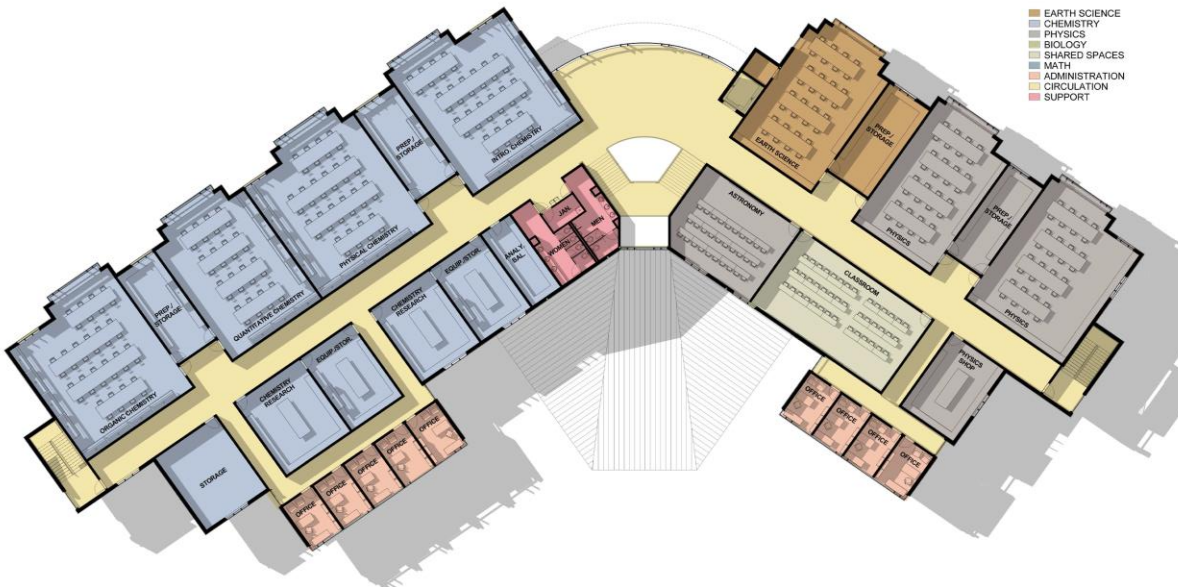


SECOND FLOOR PLAN



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