Change or Update Your MFA Authentication Method

1. Log into Microsoft

a. Open a web browser and go to MyApps.Microsoft.com



b. Then, log in with your UAM credentials.

← @uamont.edu	
Enter password	
Password	
Forgot my password	
	Sian in

2. Access your profile:

a. Click on your profile picture, or the AM logo in the top right corner of your browser.

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b. Click on 'View Account'

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UAM-Monticello		Sign out
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3. Update or your security information

- **b.** Click 'Change' to change your default MFA method, or click 'Add Method' to add an Authentication method.



 NOTE: If you are wanting to change your default method of receiving MFA notifications and <u>DO NOT</u> have any other methods of MFA notification setup, you will first have to add a new method, then change the default to the one you just added.