

UAM OPERATING PROCEDURE 260.3

RE: Student Right to Know and
Campus Security Act

July 1, 2011

Revised: June 13, 2013

Revised: January 27, 2020

The Student Right to Know and Campus Security Act requires the annual notification/disclosure of information regarding academic programs, enrollment, financial aid, Public Safety, athletics, and services for individuals with disabilities to enrolled/prospective students.

The Office of Student Engagement will be responsible for coordinating the collection and distribution of this information. In order to meet the required October 1 deadline for notification/disclosure, all information will be submitted to the Vice Chancellor for Student Engagement by August 15 each year. The following offices are responsible for the information indicated below:

Registrar	<ul style="list-style-type: none">· Graduation/Completion rates· Transfer-out rates· Athletes-Graduation/Completion rates· Athletes-Transfer-out rates· Requirements and procedures for Withdrawing
University Police Chief	<ul style="list-style-type: none">· Campus crime statistics and institutional security policies
Director of Financial Aid	<ul style="list-style-type: none">· Cost of Attendance (tuition/fee charges, books/supplies costs, room and board charges, related charges)· Refund policy and summary of requirements for return of Title IV grants or loans· Financial assistance available and eligibility (types of aid available, application forms/procedures to use in applying for aid, eligibility requirements, selection criteria, criteria used to determine amount of aid award, satisfactory student progress standards, how to re-establish satisfactory progress status, disbursement methods, loan qualifications and student employment conditions, conditions for federal loan repayment for students who participate in volunteer services)
Director of Special Student Services	<ul style="list-style-type: none">· Description of special facilities and services for disabled students
Associate Vice Chancellor for Academic Affairs	<ul style="list-style-type: none">· Current academic programs (current degree programs, educational/training programs, faculty)· Names of associations, agencies accrediting the institution
Director of Student Health	<ul style="list-style-type: none">· Immunizations/vaccination requirements
Associate Vice Chancellor for Finance & Administration	<ul style="list-style-type: none">· Equity in Athletics Data
Vice Chancellor for Student Engagement	<ul style="list-style-type: none">· Annual notification required by FERPA

The notification/disclosure will be published through various means, which include: University email, Student Handbook; University website; Annual Security Report/Fire Safety Report; and posted at various locations throughout the University. As required by the Act, printed versions of this detailed information may be obtained by contacting the appropriate point of contact listed in the table above.