

UAM OPERATING PROCEDURE 370.1

RE: Claims Against the University

November 1, 1993

Revised: July 1, 1997

Revised: July 1, 1999

Revised: July 1, 2011

Revised: February 3, 2020

Generally the University is protected and immune from civil liability by various statutes. Any individual seeking remedy for injury or property damage incurred while on the campus of the University of Arkansas at Monticello (UAM) may be required to submit the claim through the Arkansas Claims Commission. In accordance with the Arkansas Statute 19-10-30, an injured party must exhaust all remedies with his/her insurance prior to submitting to the Claims Commission.

The University may admit liability after the injured party's insurance has paid. If liability is admitted, the University may pay amounts that the injured party's insurance does not pay. The date of injury and University payment date must be within the same fiscal year (July 1 - June 30). Claims from a previous fiscal year must be submitted to the Claims Commission. Any individual seeking damages from the University must complete the necessary forms available from the UAM Business Manager. Completed forms and any investigative reports must be promptly forwarded to the Business Manager.