

UAEACC-to-UAM Start Here/Finish Here Degree

AY2025-26 Student Guide



INTRODUCTION

UAEACC-TO-UAM STUDENT GUIDE

This guide is for students who are pursuing the Start Here/Finish Here degree, UA-EACC Associate degree to UAM Bachelor's degree, and who are enrolled in UAM upper-level courses at UA-EACC in Fall 2025 and/or Spring 2026.

STUDENT ENROLLMENT STATUS

The UA-EACC-UAM partnership includes standard and dual enrollment:

- Standard enrolled students are those who <u>complete</u> the UA-EACC Associate degree before enrolling in UAM upper-level courses.
- Dual enrolled students are those who enroll in UAM upper-level courses <u>before</u> <u>completing</u> the UA-EACC Associate degree.

UAM STUDENT HANDBOOKS

As a student enrolled in UAM courses at UA-EACC, you are subject to the content of the <u>UAM Student Handbook</u>. References to specific UAM handbook sections are included in this guide, but you are responsible for becoming familiar with all its content. You should pay close attention to the section of the UAM Student Handbook that addresses conduct.

UA-EACC STUDENT HANDBOOK

Dual enrolled students are also subject to the content of the UA-EACC Student Handbook.

IMPORTANT CONTACTS

UA-EACC and UAM contacts for each area included in this guide are listed on page 7.

ACADEMICS

ACADEMIC CALENDAR

The UA-EACC-UAM academic calendar for 2026 is shown on page 100. The dates shown reflect important deadlines and holidays from the <u>UAM Academic Calendar</u> and <u>UA-EACC Academic Calendar</u>.

ACADEMIC MISCONDUCT

Cheating, which includes plagiarism, is a serious academic violation and involves a student obtaining a test, essay, research paper, presentation, project, quiz, or other course assignment or requirement with the intention of presenting it to the course instructor as one's own work. Plagiarism is any instance in which a student uses the words and/or the ideas of another without proper documentation of the source for those words and/or ideas.

REFERENCE: UAM STUDENT HANDBOOK, ACADEMIC AFFAIRS, ACADEMIC CONDUCT CODE VIOLATION

ADVISING

Academic advising questions should be directed to the UA-EACC Transfer Advisor, or the appropriate UA-EACC/UAM dean or program advisor. Contact information can be found on page 7.

DISABILITY SERVICES

Dual and standard students with identified disabilities are eligible for Student Special Services accommodations to ensure accessibility and usability of all programs. Documentation must be provided before services can be determined. Contact information can be found on page 7.

DROPPING A CLASS

Before dropping a class, you are encouraged to visit with the appropriate dean.

You may drop classes as follows:

 Submit a "<u>Drop Form</u>" located under "Important Forms" on the UAM Registrar's Office webpage.

There is a \$10 add/drop fee per form processed. Failure to properly drop a course may result in an F that is computed in the UAM GPA.

GRADE APPEAL

If you question the fairness or accuracy of a grade, there is recourse through a student grade appeal structure. Disagreements shall be heard that allege the instructor's policy was not applied consistently to all students, differed substantially from the announced policy, or that a policy was not announced. All grievances concerning course grades must be filed within 120 days of the end of the term in which the grade that is being appealed was assigned.

REFERENCE: UAM STUDENT HANDBOOK, ACADEMIC AFFAIRS, APPEALS

REGISTRATION

You will receive information from the appropriate dean regarding registering for your Fall 2025 and Spring 2026 classes.

STUDENT COMPLAINTS

UAM requires that you first make every effort to informally resolve a complaint or concern before proceeding with the formal complaint process, students should follow the steps below.

- Informal Undergraduate students who wish to seek further review of an academic action by the University or a University employee (in an official capacity) that the student contends was in violation of written academic policies, or constitutes unfair or unequal application of such policies, should first seek to resolve such concerns through informal discussions. In particular, grievances regarding academic matters should generally begin with informal discussions with the student's instructor or with the faculty member supervising a course. If such informal discussions do not reach a satisfactory resolution, then the student may pursue a grievance following the steps in this policy.
- Formal If the efforts to resolve the concern informally are not successful, a written grievance shall be submitted to the academic unit chair, director, academic dean or assistant vice chancellor (for a technical campus) within 30 days of the incident or problem. If the concern relates to the chair, then the written grievance may be submitted to the dean who may appoint an alternate official to consider the grievance. If the concern relates to the dean or the assistant vice chancellor, then the written grievance may be submitted to the relevant vice chancellor.

REFERENCE: UAM STUDENT HANDBOOK, ACADEMIC AFFAIRS, APPEALS

STUDENT CONDUCT

Core Values of Student Conduct at The University of Arkansas at Monticello:

- Integrity: UAM students exemplify honesty, honor and a respect for the truth in all of their dealings.
- Community: UAM students build and enhance their community.
- Social Justice: UAM students treat all members of the community with fairness and respect.
- Respect: UAM students show positive regard for each other, for property and for the community.
- Responsibility: UAM students are given and accept a high level of responsibility to self, to others and to the community.

Regulations that cover in detail all matters of student conduct are found in the noted REFERENCE.

REFERENCE: UAM STUDENT HANDBOOK, STUDENT ENGAGEMENT, CODE OF CONDUCT

STUDENT INFORMATION SHARING AGREEMENT

To allow for the sharing of relevant Partnership student data (e.g., enrollment, course completion, degree completion, academic transcript) and for the sharing of data between institutions for the purposes of identification, reverse transfer, tracking, etc., you will be asked to sign a FERPA/privacy release statement contained in the Student Information Sharing Agreement (SISA) form. The form will be given to you by the appropriate UA-EACC dean at the appropriate time.

TUTORING

Dual and standard students are eligible for free tutoring in the UA-EACC Academic Success Center.

WITHDRAWING

To withdraw from UAM, you must submit the "<u>Withdrawal Form</u>" under the "Important Forms" section of the UAM Registrar's Office webpage.

FINANCIAL

SCHOLARSHIPS

- Institutional scholarships are awarded by UAM for dual and standard students. For dual students, the UAM scholarship will be prorated to pay only for UAM hours. Institutional scholarship awards are considered once a student has completed an application for admission to UAM.
 - Eligibility Requirements: Students enrolled in a bachelor's program at UA-EACC with 55 hours completed at UA-EACC with a minimum of a 2.5 cumulative GPA.
 - Renewal Criteria: Complete at least 15 hours each semester with a minimum of a 2.5 cumulative GPA at UAM for a maximum of four academic terms of continuous enrollment or the completion of a bachelor's degree if completed in less than 4 semesters.
- UAM institutional scholarships require 15 hours per semester; UA-EACC + UAM hours will be counted for dual students.
- Dual enrolled students will be able to apply for any UA-EACC scholarships for which they meet the eligibility requirements.

FINANCIAL AID

You will apply for UAM admissions when you are ready to take your first UAM upper-level course.

- You will officially be a UAM student at the point of admittance. Consequently, UAM will award financial aid for both dual and standard enrolled students.
- If you are applying for financial aid, you should add UAM (001085) to your FAFSA.
- If you are a dual enrolled student, you must complete and submit the UA-EACC-UAM Consortium Agreement to the UA-EACC Financial Aid office. The Agreement will be given to you by the appropriate UA-EACC dean at the appropriate time.

STUDENT ACCOUNTS

Dual and standard enrolled students will receive one bill from UAM that will include UAM tuition and fees, as well as the following UA-EACC charges. You will pay online via UAM's Campus Connect.

- Tuition and fees (for dual students only)
- Books (for dual students only)

TEXTBOOKS

Dual and standard students will purchase textbooks for UAM courses through UAM's <u>online</u> bookstore.

Dual students will purchase textbooks for UA-EACC courses at the UA-EACC Bookstore. Dual student charges to UA-EACC Bookstore must be approved, at the time of purchase, through UAM and UA-EACC Student Accounts.

STUDENT LIFE

EMAIL SERVICES

Because you will be required to access email from *UA-EACC* and *UAM*, dual and standard students will have both an UA-EACC and UAM email account. Standard students are required to have UA-EACC email accounts to take advantage of services.

STUDENT ORGANIZATIONS & CLUB SPORTS

The current list of UA-EACC student organizations and club sports that you may participate in are shown on page 12. Updates will be provided as information is received.

IMPORTANT CONTACTS			
Area	UA-EACC	UAM	
Admissions/ Registration	Keuna Adams Registrar Kadams@eacc.edu 870-633-4480 ext. 227	Landon Grimes VC of Student Engagement grimesl@uamont.edu 870.460.1053	
		Mary Whiting Director of Admissions and Recruiting whitingm@uamont.edu 870.460.1026	
Advising/	Dr. Marilyn Hunt (Education)	Marsha Clayton	
Registration	Dean of Transfer Education mhunt@eacc.edu 870-633-4480 ext. 492	Dean of the School of Business clayton@uamont.edu 870.460.1673	
		Kim Level Dean of the School of Education level@uamont.edu 870.460.1062	
		Amanda Smith Interim Dean of the School of Nursing smithak@uamont.edu 870.460.1069	
		Carrie Johnson Assistant VC for Academic Success johnsonc@uamont.edu 870.460.1233	
Bookstore	Heather McBride Director of Auxiliary Services hmcbride@eacc.edu 870-633-4480 ext. 356	Billy Hogue Bookstore Manager 1305mgr@Follett.com 870.460.1155	
Disability Services	Errin James Dean of Student Experience ejames@eacc.edu 870-633-4480 ext. 252	Mary Whiting Director of Admissions and Recruiting whitingm@uamont.edu 870.460.1026	
Dropping A Class	Keuna Adams Registrar <u>Kadams@eacc.edu</u>	Marsha Clayton Dean of the School of Business clayton@uamont.edu	

	870-633-4480 ext. 227	870.460.1673
		Kim Level Dean of the School of Education level@uamont.edu 870.460.1162 Brandy Haley Dean of the School of Nursing haley@uamont.edu 870.460.1069 Carrie Johnson Assistant VC for Academic Success
		johnsonc@uamont.edu
Financial Aid	Janice Wallace Student Financial Aid Director jwallace@eacc.edu 870-633-4480 ext. 224	870.460.1233 Althea Hayden Financial Aid Coordinator haydenag@uamont.edu 870.460.1350
IT	Bob Fowler Computer Support Coordinator bfowler@eacc.edu 870-633-4480 ext. 400	Office of Information Technology <u>UAM-Ithelp@uamont.edu</u> 870.460.1036
Library	Amanda Minor Director of Library Services aminor@eacc.edu 870-633-4480 ext. 332	Dan Boice Library Director boice@uamont.edu 870.460.1480 Renee Clark
		Electronic Resources Librarian clarkr@uamont.edu 870.460.1280
Scholarships	Ericka Threat Financial Aid Specialist ethreat@eacc.edu 870-633-4480 ext. 302	Kiara Palmer Financial Aid Analyst palmerk@uamont.edu 870.460.1081
Student Accounts	Dylan Jackson Student Accounts djackson@eacc.edu 870-633-4480 ext. 202	Melissa Robertson Fiscal Support Supervisor robertsonm@uamont.edu 870.460.1543 or cashier@uamont.edu
Student Complaints	Adam O'Neal Vice Chancellor for Student Services	Marsha Clayton Dean of the School of Business

	aoneal@eacc.edu	clayton@uamont.edu
	870-633-4480 ext. 215	870.460.1673
	870-033-4480 EXt. 213	870.400.1073
		Kim Level
		Dean of the School of Education
		level@uamont.edu
		870.460.1162
		37311331232
		Amanda Smith
		Dean of the School of Nursing
		smithak@uamont.edu
		870.460.1069
Tutoring	Errin James	Brian Jones
	Dean of Student Experience	Director of Career, Testing, and Tutoring
	ejames@eacc.edu	Services
	870-633-4480 ext. 252	jonesb@uamont.edu
		870.460.1453
Withdrawing	Keuna Adams	Marsha Clayton
	Registrar	Dean of the School of Business
	Kadams@eacc.edu	clayton@uamont.edu
	870-633-4480 ext. 227	870.460.1673
		Kim Level
		Dean of the School of Education
		<u>level@uamont.edu</u>
		870.460.1162
		Amanda Smith
		Dean of the School of Nursing
		smithak@uamont.edu
		870.460.1069
		Bogistroy's Office
		Registrar's Office
		registrar2@uamont.edu
		870.460.1034

FALL 20 2	25 UA-EACC-UAM ACAI	DEMIC CALENDAR
DATE	UA-EACC	UAM
Wednesday, August 20		UAM classes at UA-EACC begin for dual and standard Students enrolled in full session (1) or 8-week 1 courses (8W1)
Friday, August 22		Last day to add classes at UAM
Monday, August 25	UA-EACC classes begin for dual students	
Monday, September 1	Labor Day Holiday	
Wednesday, September 24		Last day to drop a session 8W1 class
Thursday, October 9		Last day of a session 8W1 class
Monday, October 13		First day of session 8-week 2 (8W2)
Wednesday, October 29		Last date to drop course a full session course at UAM Last date for withdrawing from UAM without punitive grade
Tuesday, October 28	Last day to drop with automatic W	
Monday, November 3		Registration for Spring begins
Wednesday, November 14		Last day to drop a session 8W2 class
Monday, November 24-28		UAM Fall Break
Wednesday, November 27 – Sunday, November 28	Thanksgiving Break	
Friday, December 5		Last day of classes for session 1 and 8W2
Monday, December 8		UAM final examinations begin
Tuesday, December 9	UA-EACC final examinations begin	
Thursday, December 11		UAM final examinations end
Friday, December 12		Commencement
Monday, December 15		UAM final grades due

Monday, December 15	UA-EACC final examinations end	
Tuesday, December 16	UA-EACC grades due	

COLOR KEY

Black - UA-EACC | Blue - UAM | Red - UA-EACC & UAM

DATE	UA-EACC	UAM
Wednesday, January 7		UAM classes at UA-EACC begin for dual and standard Students enrolled in full session (1) or 8-week 1 courses (8W1)
Friday, January 9		Last day to add classes at UAM
Monday, January 19	Martin Luther King Holiday	y
Tuesday, January 20	UA-EACC classes begin for dual students	
Wednesday, February 11		Last day to drop a session 8W1 class
Thursday, February 26		Last day of a session 8W1 class
Monday, March 2		First day of session 8-week 2 (8W2)
Wednesday, March 18		Last date to drop course a full session course at UAM Last date for withdrawing from UAM without punitive grade
Monday, March 23 – Friday, March 27	Spring Break	
Monday, March 30	Last day to drop with automatic W	
Monday, April 6		Registration for Summer and Fall begins
Friday, April 10		Last day to drop a session 8W2 class
Monday, April 27		Last day of classes for session 1 and 8W2

Monday, May 4	UA-EACC Last day of classes	
Wednesday, April 29		UAM final examinations begin
Monday, May 4		UAM final examinations end
Tuesday, May 5		UAM final grades due
Tuesday, May 5	UA-EACC final examinations begin	
Friday, May 8		Commencement
Monday, May 11	UA-EACC final examinations end	
Tuesday, May 12	UA-EACC grades due	
Friday, May 15	UA-EACC Commencement	
	COLOR KEY	

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UA-EACC STUDENT ORGANIZATIONS & CLUB SPORTS			
Dual & Standard Participation Options	Sponsor Email		
Dual and Standard may participate			
Dual and Standard may participate			
Dual – May participate if already a member or may join if enrolled in 6 hours			
Standard – Cannot join or participate			
Dual and Standard may participate	ejames@eacc.edu		
Dual – May participate but cannot run for President			
Standard – Cannot participate under current Constitution & Bylaws. However, plan is to add UAM Liaison position into Constitution this academic year.			
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