

Minutes of the Meeting of the Board of Visitors
University of Arkansas at Monticello
Fine Arts Center
Spencer Gallery
July 12, 2007
4:00 p.m.

Board members present: Ian Beer
 Reginald Glover
 Herb Hutchison
 Judy Kirkley
 Lorraine McCullough
 Rhonda Mullikin
 Tommy Poole
 Bennie Ryburn, III

University Administrators: Chancellor Jack Lassiter
 Provost David Ray
 Vice Chancellor Jay Jones
 Vice Chancellor Clay Brown
 Vice Chancellor Linda Rushing
 Vice Chancellor Bob Ware

Chairman Ian Beer welcomed everyone and called the meeting to order at 4:08 p.m.

The Board approved the minutes from the April 12, 2007 meeting.

Provost David Ray reported on faculty hiring. Provost Ray stated that the University is in better shape this year than in past years at this time regarding vacancies and new hires.

Provost Ray stated that as of July 12, 2007 the University has 2,242 pre-registered students for the Fall 2007 semester. Provost Ray reported that on July 12, 2006 the University had 2,037 pre-registered students. Thus, UAM has an increase of 205 pre-registered students on this date compared to last year.

Provost Ray reported that we have 405 pre-registered freshmen for Fall 2007 and 285 Early College High School students for Fall 2007.

Provost Ray distributed a flier advertising the new Bachelor of Applied Science Degree.

Provost Ray reported that the hard copies of 2007-2009 University catalog are scheduled to arrive on July 18, 2007. The 2007-2009 catalog can be found on the UAM webpage.

Dr. Jack Lassiter stated that Vice Chancellor Linda Yeiser was out of town. Chancellor Lassiter provided Ms. Yeiser's report.

Chancellor Lassiter stated that the University had 20 commitments of \$10,000 each for UAM's upcoming centennial celebration. The campaign is still in the initial stage and the response has been very positive.

Chancellor Lassiter reported that the Athletic campaign is going strong under the direction of Hugh Heflin, and there is presently about \$300,000 pledged.

Chancellor Lassiter reported the hiring of Ms. Carrie Ashcraft as Director of Alumni Affairs. Ms. Ashcraft will be working initially on alumni record verification and an alumni directory. In addition, the alumni directory will be the first time the publication will include alumni from the Crossett and McGehee campuses.

Vice Chancellor Jay Jones reported that the 06-07 fiscal year closed out on June 29, 2007, and that on Monday, July 2, 2007 the 07-08 fiscal year was operational.

Vice Chancellor Jones stated that the 06-07 year-end reports will be provided at the October Board Meeting. Vice Chancellor Jones stated that he does expect an addition to the net assets, with most of that addition coming from the Crossett and McGehee campuses.

Vice Chancellor Jones reviewed the Master Plan. Vice Chancellor Jones reported that the HVAC system at the Steelman Field House is complete. Vice Chancellor Jones provided an update on the Wells/Sorrells renovations as follows:

- Original bid opening: May 24, 2007.
- Five bidders participated and all bids exceeded the University certified amount.
- The University worked with the architects to fine tune the building specifications.
- A pre-bid meeting is scheduled for Tuesday, July 17, 2007 with the bid opening on July 19, 2007.

Vice Chancellor Jones reported that new construction projects include the agri building, cattle working barn, hay and equipment storage, forestry work center, and athletic/band practice facility. Vice Chancellor Jones stated that the architects are very close to having completed plans for the athletic/band practice facility.

Vice Chancellor Jones provided an update on the Higher Education Bond Funds. Vice Chancellor Jones reminded the Board that UAM will earmark the funds for technology related needs: e-corridor, administrative software, data network, and technology infrastructure.

Vice Chancellor Jones reported that the FY08 budget included a 2% salary increase for classified employees, a 3% salary increase for non-classified staff (which includes

faculty), and a \$150,000 special contingency fund to address the issue of faculty salary equity/parity.

Vice Chancellor Jones reported that the University of Arkansas Board of Trustees approved the UAM FY08 budget at the May 25, 2007 Board meeting.

Vice Chancellor Linda Rushing reported on the Career Pathways Program. Vice Chancellor Rushing stated that the 2007-2008 grant is \$249,229 (\$72,000 will be used toward support services for eligible students). Vice Chancellor Rushing stated the following positions would comprise the grant:

- Director (filled)
- Curriculum Coordinator
- Community Outreach Coordinator
- Counselor (part-time)
- Administrative Assistant (part-time)

Vice Chancellor Rushing provided an Adult Education Program update. Vice Chancellor Rushing reported that the 2007-2008 grant is \$554,739.04 with the breakdown as follows:

Adult Basic Education:	\$252,574.94
General Adult Education:	270,690.89
Direct and Equitable:	31,473.21

Vice Chancellor Rushing stated that the locations for the grant will be: UAM-CTC Crossett, Downtown Crossett, Hamburg, and Wilmot.

Vice Chancellor Rushing announced the following new hire: Jean Alexander – Instructor of Hospitality Services.

Vice Chancellor Bob Ware reported that the COT-McGehee had a ground breaking ceremony on June 26, 2007, and it was well attended. Vice Chancellor Ware stated that footings are being poured, plumbing installed and work on the Bookstore is underway.

Vice Chancellor Ware acknowledged and thanked Mr. Bennie Ryburn, III for his donation of a vehicle to the COT-McGehee.

Vice Chancellor Ware introduced Ms. Vicki Haycox, Director of Instruction on his campus. Ms. Haycox provided an overview of the Perkins Loan information and its effect on the UAM campuses.

Vice Chancellor Ware reported that his campus has recently hired four staff members to operate the Career Pathways Program. In addition, Vice Chancellor Ware stated that the budget for the program will be \$250,909.

Vice Chancellor Clay Brown distributed a summer admissions report. Vice Chancellor Brown announced that the University had a net increase of 71 students for the 2007 summer terms when compared to the 2006 summer terms.

Vice Chancellor Brown announced that the campus has recently completed an Emergency Preparation Manual to use and implement under crisis. Topics or situations addressed in the manual include, but are not limited to: active shooter, asbestos release, bomb threats, chemical spills, civil disturbances, criminal behavior, death/suicide, earthquakes, electrical/lighting failure, elevator failure, fire, flooding, gas leak, serious illness, sexual assault, tornado, suspicious package or object, and hazardous material.

Vice Chancellor Brown reported that he is serving as the campus representative on the Arkansas Department of Higher Education State-wide Disaster Planning Committee. Vice Chancellor Brown stated that the committee has many charges. However, one significant charge is for the Arkansas institutions of higher learning to establish partnerships with one another, so that if a crisis/disaster occurs resources may be shared, i.e. police force, food, shelter, equipment, administration, teaching faculty, etc.

Vice Chancellor Brown stated that he has filled all eight of the graduate assistants for the FY 08.

Vice Chancellor Brown provided an update on the 2007 summer camps with the types and numbers of each camp visiting the UAM campus. Vice Chancellor Brown stressed the importance of these camps as they bring prospective students to the campus, and thus serve as a recruiting tool.

Chancellor Jack Lassiter reported that the issue of future BOV appointments is still not resolved due to changes in Governor's office staff. Chancellor Lassiter is hopeful the process will be resolved by the next BOV meeting.

Chancellor Lassiter reported that the May 25th Board of Trustees meeting was dedicated to the discussion of tuition, fees, and budget approval for all campuses in the system. The next Board of Trustee meeting is scheduled for September 21.

Chancellor Lassiter provided an update on the Strategic Plan of the University. Chancellor Lassiter praised the faculty, staff and deans for their efforts in developing a plan that will guide the future of UAM.

Chancellor Lassiter shared the dates of Professional Development Week: Monday, August 13 – Friday, August 17, 2007. Chancellor Lassiter stated that the week will focus on technology and legality issues associated with technology. Mark Hagemeyer, Legal Counsel with the UA System Office is scheduled to speak on Tuesday, August 14, 2007.

Chancellor Lassiter invited all Board members to the "potluck picnic" on Thursday, August 16, 2007 on the Chancellor's home lawn.

Chancellor Lassiter invited all Board members to a Chamber of Commerce Coffee scheduled for Friday, August 17, 2007 in the Fine Arts Center Spencer.

Chancellor Lassiter announced that Tuesday, September 11, 2007 is the date of the annual "Weevil Welcome" sponsored by the Drew County Chamber of Commerce. The event will be at 6:00 p.m. and held at McCloy City Park.

Chancellor Lassiter announced the hiring of Ms. Christy Pace, former secretary in the School of Math and Sciences. Ms. Pace will be working in the Chancellor's office as a research assistant.

Chancellor Lassiter distributed the new Alumni magazine and highlighted that the Office of Advancement is sponsoring a UAM Family Night on August 5, 2007 at the Arkansas Travelers vs. Wichita baseball game.

Chair, Ian Beer requested if any new business needed to be discussed.
None discussed.

Chairman Beer requested if any old business needed to be discussed.
None discussed.

Chairman Beer adjourned the meeting at 5:36 p.m.