

Minutes of the Meeting of the Board of Visitors  
University of Arkansas at Monticello  
Fine Arts Center  
Spencer Gallery  
April 9, 2009  
4:00 p.m.

Board members present: Jimmy Barrett  
Carlton Davis  
Reginald Glover  
Tommy Maxwell  
Rhonda Mullikin  
Jeff Owyong  
Bennie Ryburn, III  
Frank Wilson

University Personnel:  
Chancellor Jack Lassiter  
Provost David Ray  
Vice Chancellor Clay Brown  
Vice Chancellor Jay Jones  
Vice Chancellor Linda Rushing  
Vice Chancellor Bob Ware  
Marsha Clayton, Chair of the Assembly  
Misty Paschall, Associate Vice Chancellor for Technical Education  
Dick Kluender, Dean of the School of Forest Resources

Mr. Bennie Ryburn, III welcomed everyone and called the meeting to order at 4:14 p.m.

The Board approved the minutes from the January 15, 2009 meeting.

Vice Chancellor Jay Jones discussed the 2<sup>nd</sup> quarter financial report for FY 09. He stated that UAM's budget is \$35.9M. He reported that they are expecting revenues to exceed budget by about \$100K and expenditures to also exceed budget by \$100K, which will result in breaking even with finances for the fiscal year.

Mr. Jones discussed the preparation of the FY 2010 budget. He stated that UAM has been in the process of formulating the budget for the last three months. Mr. Jones noted that the following challenges have made this a difficult process: limited funding, reducing and reallocating expenses, and not having critical information until late in the budget process. Mr. Jones stated that the final budget will be sent to the Board on May 11 for consideration at the June 5 Board of Trustees Meeting.

Mr. Jones gave an update on campus construction.

- Wells Hall and Sorrells Hall have been completed.
- The Athletic Practice Facility is 95% complete. The field turf is down.
- The BCM has a new location across from the football field. They had a dedication on March 31.
- The MBSF has added on to their building and should be having a dedication soon.

Mr. Jones reported on information technology initiatives. He stated that bids will open on the administrative software package on April 17. It is a very elaborate process. They hope to have a decision made by mid-May, as to how to proceed.

Mr. Jones discussed the food service request for proposal. He noted that Aramark's contract is ending. They are constructing a RFP for service for the next 7 years.

Dr. Brown gave a Foundation report. He discussed two major campaigns:

- The Centennial Circle currently has 67 pledges. The balance as of April 7, 2009 was \$280,676. Construction has started on the clock tower and should be completed by mid-June.
- Dr. Lassiter noted that contacts are being made to raise money for the Forest Resources Annex project. He stated that official groundbreaking will hopefully be this fall.

Dr. Brown reported on gifts:

New endowments: Calvin V. Rowe Award, A.D. and Nellie Leonard Scholarship, Richard "Dick" Broach Wildlife Management Scholarship, Edward and Veronica Groebner Computer Information Systems Support Endowment

Future endowments: Jack Jordan Golf Scholarship, James Edward and Joy Dell Burton Akin Award, Dan and Charlotte Hornaday Debate and Forensics Endowment

New scholarships: James Edward and Joy Dell Burton Akin Scholarship, UAM Institute of Management Accountants Scholarship

Dr. Brown stated that the Alumni Association's current balance is \$28,933. A total of \$12,945 has been collected for 2009 dues.

Dr. Brown announced the following important dates for alumni activities:

- May 4, Collette Vacations will be on campus to make a presentation on the November 30 – December 7 Alumni trip, Alpine Christmas
- June 30, Cornerstone Coalition Centennial Celebration will take place around the pond
- September 3, Collin Raye Concert, hosted by UAM and the SEARK Concert Association
- October 22, Sports Hall of Fame Reception and Banquet
- October 23, Alumni Association Reception and Banquet
- October 24, Homecoming 2009
- November 7, Boomtown Classic - UAM vs. SAU in El Dorado.

Dr. Brown provided a handout regarding spring enrollment. The total headcount for Spring 2009 is 3233, which is up 170 students from last spring.

Dr. Brown discussed the Summer Enrollment/Housing Initiative. He stated that again this year, UAM will offer free housing in order to increase student semester credit hours. Students must enroll/stay enrolled in 6 credit hours.

Dr. Brown gave an update on Weevil Welcome, which was held February 6 and 9. A total of 750 students registered. Dr. Brown commended the Admissions staff for their hard work.

Chancellor Jack Lassiter showed the recruitment video to the Board members. He noted that all students in the video were interviewed by a company out of Little Rock and were not given scripts to read.

Provost David Ray gave a report on preregistration that began on April 6 and will end on April 17. He also noted that Scholar's Day will be held April 27 and registration for first-time freshman will take place June 11-12 and July 21-22.

Mr. Ray discussed the summer and fall schedules. A total of 193 classes are being offered Summer I, with 24 being on-line. There are 11 intersession classes that will start May 18 and also 3 field trip courses that will take place. For Summer II, there are 92 classes, with 21 being on-line. For the fall semester, 860 classes are being

offered. Of these, 66 are sponsored by Crossett, 78 are sponsored by McGehee, 45 are on-line, and 26 are late afternoon/evening. Early College High School classes will be added at a later date.

Mr. Ray discussed faculty vacancies and new hires. He stated that there are three positions open at this time: surveying, chemistry, and social work. Dr. Clinton Young has been hired to fill the history position.

Mr. Ray provided an update on program assessments. He stated that all units were assessed by the CASAA Committee in the fall and spring of 08-09. He also reported that ten year program reviews for the Division of Agriculture and all programs at the McGehee campus have now been completed for the Arkansas Department of Higher Education.

Mr. Ray stated that as of April 8, there were 477 candidates for May conferral of awards. Approximately 315 of these students will participate in Commencement on May 15. Commencement for the McGehee campus will be May 21 in the UAM Fine Arts Center Auditorium. Commencement for the Crossett campus will be June 25 at the Crossett City Auditorium.

Mr. Ray reported that the 2009-2011 catalog has been approved by Curriculum and Standards and sent to Jim Brewer, Director of Media Services, for formatting.

Mr. Ray reported that the calendar for the new catalog has been approved by the Executive Council and by campus governance. He stated that Senate Bill 226 passed to become Arkansas Act 424 to establish a common spring break for all Arkansas public schools for the 09-10 and 10-11 school years. Mr. Ray noted that even though the Act does not apply to colleges and universities, UAM felt it would be in the best interest for our students, faculty and staff, to have our spring break coincide with public schools. The approved calendar lists the spring breaks as March 22-26 for 2010, and March 21-25 for 2011.

Mr. Ray discussed the NCATE visit. He stated that the School of Education completed a successful accreditation visit. The evaluation team exit interview was positive and complimentary of the program UAM has developed to train teachers. The initial report confirmed that UAM is being recommended for reaccreditation for seven more years. The final "official" approval will be received in September.

Vice Chancellor Linda Rushing introduced Misty Paschall, the Associate Vice Chancellor for Technical Education for the Crossett and McGehee campuses.

Ms. Rushing stated that the Administrative Information Technology at Crossett and the Business Technology at McGehee have been aligned and combined as one program, Administrative Office Technology.

Ms. Rushing stated that the Crossett campus submitted their annual report for the Council of Occupational Education for the year ending December 2008. She reported that the campus had a completion rate of 78% and a campus placement rate of 85%.

Vice Chancellor Bob Ware discussed the Practical Nursing Program. He stated that two additional courses have been added, microcomputer applications and nurse assistant. These two courses are prerequisites, and will better prepare students for the Practical Nursing Program.

Assembly Chairperson, Marsha Clayton, announced that the UAM Assembly met on February 12 and April 7. She reported that the Assembly officers had periodic meetings with Provost Ray and Dr. Lassiter during the semester.

Dr. Clayton reported that 2008-2009 was a catalog year for UAM. Several proposed curriculum and course changes were submitted to the Curriculum and Standards Committee and then to the Assembly for approval.

Dr. Clayton reported that the officers and the Ad Hoc Committee to revise the Assembly Constitution held two joint meetings and will meet again on April 23.

Dr. Clayton stated that the Assembly elected officers for the 2009-2010 academic year. They are:

Chair	Marsha Clayton, School of Business
Vice-Chair	Donna Hunnicutt, School of Education
Secretary	Ron Sitton, School of Arts and Humanities
Parliamentarian	Chris Wright, School of Social and Behavioral Sciences

Dr. Lassiter discussed the FY 2010 Budget. He stated that UAM will continue to maintain a low cost for students, however, an increase of 3.27% in tuition and fees will be presented to the Board of Trustees.

Dr. Lassiter stated that institutional priorities are being established by units. He also stated that a 2% increase would be given effective January 1, 2009 for faculty and non-classified staff. He noted that classified salary is set by the state and they received a raise July 1, 2008.

Dr. Lassiter reported on the 87<sup>th</sup> Legislative Session. He stated that the lottery scholarship will be beneficial to our campus; however, it will not be available until Fall 2010. He also noted that transparency and reporting is designed to ensure the general public has knowledge about the operation of the institution.

Dr. Lassiter discussed dates and locations for future Board of Visitors meetings. He recommended that one meeting take place on the Crossett campus and one meeting take place on the McGehee campus.

Dr. Lassiter announced that Mr. Glover has volunteered in the Office of Advancement at UAM. He is reconnecting UAM with alumni.

Mr. Ryburn requested old/continuing business. The three members attending the ADHE Trustee Conference in February, Mr. Davis, Mr. Owyong and Mr. Ryburn, shared their thoughts about the conference.

Mr. Ryburn requested new business. Dr. Lassiter reminded the Board members about the Board of Trustees meeting on April 17. He stated that all members were welcome to attend.

Mr. Ryburn adjourned the meeting at 5:49 p.m.