

Executive Council Minutes August 25, 2015

Present: Jay Jones, Debbie Gasaway, Jay Hughes, Linda Rushing, Bob Ware, Linda Yeiser, Carol Dolberry, Gay Pace

Ms. Dolberry attended the meeting to discuss a FERPA electronic form. The current process is to have a student sign a paper copy. Those copies are kept in the Registrar's office. If anyone wants to know if a student has allowed for information to be released, they have to call the Registrar's office and have them look through a binder, which takes time. Ms. Dolberry stated that Ms. Ross has found a way to add it online. Employees who have access to the system and the custom work page will be able to access it. Ms. Dolberry will review the operating procedure and send a revised version to the Executive Council for approval.

Mr. Jones thanked Ms. Dolberry for her work and discussed computer issues during registration. He noted that he will schedule a meeting with everyone involved in registration to discuss the issues.

Ms. Pace attended the meeting to discuss Act 557 that took effect August 1, 2015. The first report is due October 3, 2015. She discussed three main points.

- Reporting of State Contract and Co-Op Purchases will be required (ex. – Goddess, Dell, Granger)
- General Technical Services Contracts will require four months prior approval if it is more than \$25,000 for the life of the contract.
- Vendor Performance Reporting will be required for contracts over \$25,000.

Mr. Jones discussed the community center project, noting that the scope of the original design had been scaled back. He said the Quorum Court would have to first approve a ballot measure including the project and, if it did, it will then go to the voters, with an election in December. If the community center project makes the ballot, UAM will recommend to the board of trustees a donation of 35 acres of land for the project, contingent upon the measure passing.

Mr. Jones stated that a workforce investment planning grant is due August 31, 2015, noting that the colleges of technology are working with school districts to partner with UAM. This grant would help to expand workforce training and meet regional needs.

Mr. Hughes discussed revisions to the Title IX policy. The Executive Council approved the changes and the policy has been updated.

Mr. Hughes discussed Haven, an online sexual violence prevention program. Information on how to complete the training was emailed to students on August 19, 2015, and so far 65 have created an account.

Mr. Hughes gave an update on residence life, noting there were about 70 no-show/late cancellations, and there are currently 712 students living on campus.

Mr. Hughes provided a proposal for event seating, such as commencement, and a sample of a folding chair. The Executive Council approved the request to purchase tables in order to have them for Homecoming, and will discuss the purchase of the folding chairs at a later date.

Ms. Yeiser discussed policies at other campuses regarding private scholarships. Currently, if a student is not eligible to receive state or federal money, then they will not receive a private scholarship. After researching, she found that four other schools in the state are awarding a private scholarship regardless of a student's eligibility to receive state or federal money, as long as the student meets the criteria for the scholarship.

Ms. Gasaway stated that the Non Classified Personal Services Request for the next fiscal year is due to ADHE on September 4th. Requests should be submitted to her with a justification.

Ms. Rushing discussed offering general studies classes on the Crossett campus, noting that students are not aware that the general education classes taken on their campus will cost the Monticello rate.

Mr. Ware discussed technical concurrent enrollment, noting complaints from students being charged the Monticello rate for general education classes.