

## **Executive Council Minutes January 26, 2016**

Present: Karla Hughes, Lisa Shemwell, Jay Jones, Jay Hughes, Linda Rushing, Bob Ware  
Jimmie Yeiser, Linda Yeiser

Dr. Hughes welcomed everyone to the meeting and asked for reports from Vice Chancellors.

Mr. Jones discussed the following matters regarding Finance and Administration.

- B-1 State Funding has now been forecasted to flow.
- Changes in the University's retirement plan will begin July 1, 2016. An email was sent to the campus on January 21, 2016.
- The date for making requests for the summer projects initiative will be moved up to the first week of March, in order to better prepare and prioritize.

Dr. Yeiser discussed the following Academic items.

- Material was provided regarding an honors program. After discussion by the Council, Dr. Hughes stated the proposal should target the fall of 2017, so that the curriculum will be in place and discussions can be made regarding learning communities in housing, scholarships, marketing materials, etc.
- Information was discussed on offering technical courses on the Monticello campus. A plan will be prepared and discussed in more detail.

Ms. Yeiser discussed Advancement, noting she is about to begin working on calculations for private scholarships.

Mr. Hughes discussed the following items in Student Affairs.

- Drawings and pricing has been received regarding retail food service and a meeting will be scheduled to discuss the details.
- More discussion detailing financial options will be needed regarding the renovation of Horsfall Hall.
- A company has agreed to sell video surveillance equipment to the University at a wholesale cost, and our employees will make the installations.
- An update on the Title IX training for faculty and staff was given, as well as options to engage student participation in the student survey.
- Officer training will be provided for CRASE (Civilian Response to Active Shooter Events), and emergency response exercises will be conducted in the fall.

Ms. Shemwell discussed the following matters concerning the Chancellor's Office.

- An update was given on the listening tours. Once completed, a detailed briefing will be provided.
- The Council was asked to begin thinking about cross representation on committees as well as opportunities for up and coming leaders.

- Topics will be discussed regarding Board of Visitors meetings and opportunities to allow board members to engage and collaborate.
- Planning and prioritizing future events for the Chancellor is very important and should be communicated to the Chancellor's Office as soon as dates are known.

Dr. Hughes gave the following Chancellor updates.

- Protocols were discussed, noting that Christy is the first line of contact for scheduling.
- Chief Kidwell has been asked to advise the Chancellor regarding emergency notifications on closures.
- During budget hearings, unit heads have been asked to prepare for all needs and priorities, with the understanding that everything may not be funded.
- Future executive council meetings will continue to have some reporting, but will focus more on strategic planning and direction for the University.