

Executive Council Meeting

October 12, 2016

Present: Karla Hughes, Lisa Shemwell, Peggy Doss, Jay Hughes, Jay Jones, Linda Rushing, Bob Ware

1. Commencement Committee Update

Results/feedback from the last Commencement meeting was provided and discussed. The deadline for Executive Council members to review and provide updates will be October 21. In case of inclement weather and the need to cancel the ceremony, it will not be rescheduled, however, students will be allowed to participate in the May ceremony.

2. Student Withdrawal Data

Academic Affairs will begin looking at withdrawals on a regular basis, and begin tracking the process for both qualitative and quantitative withdrawals. Understanding why students leave UAM is part of strategizing for retention.

Data on withdrawals from 2015 and 2016 was provided and discussed. From today forward, students should meet with their advisor and dean before withdrawing, for advice on potential options that may be available, especially those who are juniors and seniors.

3. Board of Visitors Preparation

The October Board of Visitors meeting will be a tour of facilities, which will include the Babin Business Center, Horsfall Hall, the Athletic Field, Steelman Field House, Locker Rooms for Basketball, and the Natatorium.

4. Campus Improvement Projects

The Babin Business Center was surveyed for mold issues. A report will be provided with recommendations.

ATOKA, Inc. from Little Rock inspected Sorrells Hall, Willard Hall, and Maxwell Hall. The reviewer guaranteed creating a crawl space encapsulation on each of these three buildings would solve the moisture and mold problems. The initial indication from Kinco Constructors is that this work could be performed by Thanksgiving.

The Science Center generator is still being worked on, however, the temporary chiller is operating.

Processes should be put in place for cleaning up all of the campus. Supervisors who have responsibility for managing space should stay up-to-date on their areas, and use storage spaces wisely.

Between now and November 28, all Vice Chancellors should review the space in the attic of Harris Hall. Anything that is not tagged to stay, will be disposed of after this date.

A workforce development project at the Crossett campus was discussed.

5. Upcoming Projects/Work Planning

Executive Council members discussed some of their highest priority projects.