

Executive Council Minutes

April 26, 2016

Present: Karla Hughes, Lisa Shemwell, Peggy Doss, Jay Hughes, Jay Jones, Linda Rushing, Bob Ware

1. Debriefing on Board of Visitors Meeting

The Council discussed the structure of the April Board of Visitors meeting, noting positive feedback given by Board members. Material will be strategically presented at meetings to align with the calendar cycle so that Board members are aware of current information regarding the institution.

2. Peer Institutions

Updated data regarding peer institutions was provided to and discussed with the Council.

3. Commencement

Dr. Hughes stated that for this first year, she has asked Ms. Shemwell to work behind the scenes during commencement in order to provide suggestions for next year's ceremony. Dr. Doss discussed specific commencement details. Mr. Jones gave an update on the installation of screen and video equipment.

4. Early Retirement

The Council continued the discussion on early retirement. There were no requests submitted by the March 1, 2016 deadline. As indicated at the faculty assembly in April, discussions regarding early retirement are ongoing.

5. Summer Projects Prioritization

Information was provided on proposed summer projects, which will be prioritized for student success. Vice Chancellors were asked to submit feedback to Mr. Jones.

6. Council members were asked to send the following information to the Chancellor's Office as soon as possible:

- Dates of events the Chancellor will need to speak at
- Agenda items for the summer retreats
- A list of events in each area for a yearly calendar