

Executive Council Minutes

May 17, 2016

Present: Karla Hughes, Lisa Shemwell, Peggy Doss, Jay Hughes, Jay Jones, Linda Rushing, Bob Ware

1. Initial Commencement Debriefing

Comments and suggestions regarding commencement were discussed. The possibility of using alternate locations was also mentioned. Dr. Doss will ask for data on preliminary numbers for December's commencement, and more discussion will take place at the summer retreat.

2. Marketing UAM with Jim Brewer and Morgyn Ellis

Because of the limited amount of research/data, it is difficult to know if money used for marketing is being spent wisely. Ideas were discussed, including the need for an agency of record, internal organizational structure for marketing, and the alignment of materials across campus.

3. Early Retirement

The Council continued the discussion on early retirement. A recommendation will be proposed and submitted to the Executive Council for review.

4. Equipment/Item Transfer and Disposal Procedure

The Purchasing Office is working on a draft policy to transfer or dispose of items purchased by the University. Once finalized, this policy will be distributed to the Executive Council for approval, and communicated to the campus.