

Executive Council Minutes

November 19, 2018

Present: Karla Hughes, Alex Becker, Peggy Doss, Moses Goldman, Linda Rushing, Bob Ware, Jeff Weaver, Christy Pace

1. Corsicana Bowl/Athletic Director

Details were discussed regarding the Corsicana Bowl on December 1. Vice Chancellors should let Christy know who will be attending. UAM will have a reserved box seating area. Board of Trustees have also been invited.

2. Winthrop Rockefeller Lecture Series

A press release has been approved and will be sent regarding the Lecture Speaker, Liz Murray, who will be on campus February 5-6, 2019. The lecture will be Tuesday, February 5 at 5:30 p.m. in the Fine Arts Center, followed by a book signing. She will meet with students on Wednesday, February 6. Ways to encourage attendance at the lecture was discussed.

3. AmeriCorps Grant

The new director for Corporation for National and Community Service, Ben Olsen, met recently with the Chancellor. Vista and AmeriCorps have federal/state money available for grants. Dr. Hughes will work with Dr. Goldman to complete the necessary paperwork to apply for a grant.

4. Budget Process

An email was sent on November 6 regarding the budget process. All Vice Chancellors are to have conducted their individual budget meetings, and have priority ranking forms submitted to the Chancellor's office by 4:00 p.m. on January 28.

5. Division Updates

Finance

- Minimum wage passed and will increase January 1, 2019. The pay rate for student workers and a few full-time employees will increase to \$9.25. No forms are needed, payroll will complete the process.
- The food service contract was discussed, noting an issue with the decline in meal plans for the spring.
- UAM is currently working with the System Office to finalize an agreement with SEARK Concert Association.

Student Engagement

- The Christmas Tree Lighting Ceremony will be December 3.
- There will be an open house at the Trotter House during the Christmas Parade.
- The dates for summer camps have been changed, and will be emailed. As a reminder, all advertising must include “pending Board of Trustees approval.”

Advancement

- Legislative updates were given.
- As bills are presented, they will be forwarded to Vice Chancellors for review if needed.
- Recipients of Centennial Opportunity Funds have been announced.

Academic Affairs

- Preregistration numbers were discussed.
- Commencement will be December 14, 2018.
- Finals will be December 10-13, and grades are due the following Tuesday.
- Academic restructuring was discussed.

Crossett

- A student success luncheon will be held November 28, 2018.
- Businesses that want to offer internships to students were mentioned.
- The Regional Workforce Alliance Grant is in Phase 3, and all funds for equipment are to be encumbered by December 15, 2018.
- The need for adjunct instructors for the spring semester was discussed.

McGehee

- A 3-year average regarding the bookstore financials were given.
- The campus will host a student outreach meeting on December 6.
- An apprenticeship program for workforce development was discussed.

6. Committees for Faculty Handbook

Dr. Doss provided a list of committees that need to be updated for the faculty handbook. Dr. Hughes will review and send recommendations for discussion at a future meeting.

7. Holiday Receptions/Holiday Leave

Dates for several receptions to be held at the Chancellor’s Home were provided. Vice Chancellors are invited to attend all events.

Vice Chancellors were asked to provide their holiday leave plans, which will be sent to all Executive Council in case an emergency arises when the campus is closed.