

## **Executive Council Approvals February – April, 2018**

**Voted: Karla Hughes, Lisa Shemwell, Peggy Doss, Linda Rushing, Bob Ware**

The following items were discussed by Executive Council members and approved through email.

1. Revisions to Operating Procedure 215.1 – Inclement Weather and Emergency Situations. Presented by Dr. Doss, input provided by Deans and Alex Becker. Approved by EC on 2/16/18. Updated 2/20/18.
2. Revisions to Operating Procedure 340.2 – Processing Travel Requests and Reimbursements. Reviewed by Purchasing Office. Approved by EC and updated on 2/12/18.
3. Approval of a flyer to be posted on campus from an outside organization, 3/7/18.  
(Policy: Groups other than recognized campus organizations must petition in writing to the Executive Council for permission to distribute materials at least 48 hours prior to the distribution. Any such distribution will be restricted to the University Center.)
4. Addition of Operating Procedure 407.1 – Direct Deposit Policy. Presented by Mr. Becker. Approved by EC and updated on 3/12/18.
5. Addition of Operating Procedure 335.2 – Operation of Carts on Campus. Presented by Mr. Becker. Approved by EC and updated on 4/10/18.
6. Approval of a flyer to be posted on campus from an outside organization, 4/11/18.