

# Executive Council Minutes

## January 7, 2019

**Present: Karla Hughes, Alex Becker, Peggy Doss, Moses Goldman, Linda Rushing, Bob Ware, Jeff Weaver, Christy Pace**

### 1. Summer Hours

The options for summer hours were discussed. It was recommended and approved that UAM continue, as last year, with a four day 10-hour work week, with the exception that the change in work schedule begin after Memorial Day. The campus will be notified this week of the decision.

### 2. Status Updates from Vice Chancellors

#### Chancellor

- We will begin the process of writing a full grant for AmeriCorps VISTA.
- A call will be held with EAB next week to discuss modifying our contract in order to add enrollment and push notifications.
- Discussion will take place with units that need help completing their individual strategic plans.
- The HLC accreditation review will continue to be a topic of discussion, and others involved more with the review will be invited to meetings as needed.

#### Finance

- As a reminder, the minimum wage increased to \$9.25/hr on January 1.
- The RFP for the bookstore posted today. The food service contract and the pouring rights contract will post soon.
- M&R will be able to sell, online, the mobile home previously used for University Police.
- The second quarter report is due at the end of the month.

#### Student Engagement

- The issues of students on hold for provisional admission was discussed.
- The concern regarding student alerts was mentioned, noting that sometimes when alerts are received, it is already too late for improvement.

#### Advancement

- Due to a reorganization, Information Technology will now report to the vice chancellor for Finance and Administration.
- An update was given on the Peterson gift, noting that Simmons Bank is still completing appraisals of the farmland before the money can be distributed.
- The legislative session begins next Monday.

#### Academic Affairs

- The Deans will be meeting to discuss budget requests.
- Academic reorganization will continue to be discussed.

#### Crossett

- Grant opportunities were mentioned.
- Three instructors are still needed for this semester.
- The campus would like to look into requiring students to attend a program orientation/conference.
- The Crossett Chamber of Commerce will be January 24.

#### McGehee

- The campus orientation process was discussed.
- The 10-year review was mentioned, noting that out-of-state evaluators will have to be selected.
- The assistant vice chancellor position has been filled.
- An evaluation of the diesel training academy will be completed after recommendations by the review team were made.

### 3. Future EC Meetings/Other Important Dates

Dates for future executive council meetings were emailed to vice chancellors. Items to be included in the agenda should be emailed to Christy.

Due to a scheduling conflict, the date of the Board of Visitors meeting needs to be changed. All were in agreement with moving it to Tuesday, January 22. Christy will contact the Board chair to confirm that date is acceptable, and will then email all Board members.

Plans are being finalized for the visit from Liz Murray, the Winthrop Rockefeller Lecture Series guest speaker. As a reminder, the dates for her visit are February 5-6, 2019.