

Executive Council Minutes

January 27, 2020

Present: Dr. Peggy Doss, Alex Becker, Dr. Moses Goldman, Crystal Halley, Linda Rushing, Bob Ware, Jeff Weaver, Christy Pace

1. Website

A meeting was held last week with Bryan Fendley and Ember Davis. The majority of the website is built, and most content has been migrated. Forms have already been added to Blackboard. There will be a final viewing next week and the new website is scheduled to go live in March.

2. Out of State Fee Waivers

Operating Procedure 520.7 was discussed. Executive Council approved for Band/Choir to offer waivers in accordance with this policy.

3. Operating Procedures

Executive Council members reviewed operating procedures in the 200 series. Minor changes such as grammatical errors, formatting, position titles, link errors, etc., will be made to the following policies: 205.1, 215.1, 220.1, 225.1, 225.2, 240.1, 245.2, 250.2, 250.3, 250.5, 260.1, 260.2, 260.3, 270.1, 276.1, 280.1, 290.1, and 297.1.

Work teams will review and propose revisions to the following policies: 250.4, 250.6, 250.7, and 250.8.

4. Early Retirement Requests

Three requests were submitted for early retirement in 2020. A motion to approve the requests was made, and a second. All voted in favor.

5. Summer Office Hours

Executive Council members discussed summer office hours. Two years ago, when the decision was made to work four 10-hour days, a survey was completed and 83% voted in favor of this change. Now that employees have had the opportunity to experience this work schedule, one more survey will be conducted to allow employees to express their preference. The survey will be sent to 12-month employees who work a regular 40-hour schedule.

6. UAM Assembly

Vice Chancellors were asked to send items to the Chancellor that they would like covered at the Assembly meeting. There will be one administration report presented. The spring Assembly dates are February 19 and April 22.

7. Enrollment Report

As of Friday, January 24, there were 2612 students enrolled at UAM this spring semester.

8. Budget Report

An update on the budget was given and handouts were provided regarding actual SSCH compared to the budget.

9. FY 20 Status

Executive Council members discussed current budgets. The Chancellor's Office and other Vice Chancellor's budgets will be reduced 10%. Other budgets will be reduced at least 5% with a few exceptions, such as those that involve recruitment.