

# Executive Council Minutes

## March 2, 2020

**Present: Dr. Peggy Doss, Alex Becker, Dr. Moses Goldmon, Linda Rushing, Bob Ware, Jeff Weaver, Christy Pace**

1. Discussion of Coronavirus Epidemic and UAM's Prepared Crisis Plan – Executive Council joined by Dr. Marsha Clayton, Michael Davila, Bryan Fendley, Brian Hairston, Carrie Johnson, John Kidwell, Sylvia Miller, Cody Reaves, Terri Richardson.

A copy of UAM's Pandemic Action Plan was distributed. Ways in which UAM can be prepared were discussed including: uninterrupted instruction, food supplies, increased cleaning on high-traffic surfaces, medical interventions for the campus, residence halls, scheduled events, and travel. A command team was named. A distribution list will be created for email discussion and the team will be brought together for meetings as needed.

2. Open Educational Resource Materials/Cost Savings for Students – Dr. Doss

Faculty are being encouraged to use open educational resources in order to provide cost savings for students.

3. Enrollment Report and Fall Projections – Dr. Goldmon

- Weevil Welcome Update – On February 28, there were 320 students on campus participating in Weevil Welcome. All who attended had already applied to UAM and the vast majority, when asked, stated they are planning to attend UAM in the fall.
- Recruitment – The latest emphasis on recruitment has been encouraging students to attend Weevil Welcome. Supervisors are continuing to work with staff and help recruiters learn how to recruit more effectively.

4. Budget Update – Mr. Becker

- Short and Long-Term Plans – Budget forms have been sent to unit directors to prepare for 2021 budget meetings. Budget directors should review all contracts, programs, etc., to see what can be changed/eliminated in order to reduce costs.
- At a CFO meeting last week, the following topics were discussed:
  - Options for tuition increases will be discussed at the March Board of Trustees meeting.
  - There will be an increase in health insurance. Estimates will be provided by the System Office within the next few weeks.
  - Legal Counsel will be providing guidance to campuses regarding leave without pay.