

Executive Council Minutes

July 13, 2020

Present: Dr. Peggy Doss, Dr. Moses Goldman, Crystal Halley, Linda Rushing, Bob Ware, Jeff Weaver, Debbie Gasaway, Christy Pace

1. Campus Health Care Providers for Testing/Contact Tracing – Dr. Doss

- Selection of Two Providers – UAM will have a primary and a secondary provider who will do testing and contact tracing.
- Location on Campus – The space attached to Maxwell Hall that was recently vacated by the copy center will serve as the location for the health care provider.
- MOA Development – A draft MOA will be sent soon to EC for review.
- Timelines for Preparation – The MOA will be finalized as soon as possible and there should be no problem with being ready by the fall semester.

2. Contact Tracer Training – Dr. Doss

The interest of having trained contact tracers on our campus was discussed.

3. PPE Orders and Reimbursement – Mr. Becker (via phone)

A meeting was held last week to discuss current orders and future needs of PPE. An order will be placed with the state on July 15. Dates will be set for mass distribution of PPE needed for the fall semester.

4. Response Plan for COVID Positive Campus Cases – Dr. Goldman

There have been eight spaces in Maxwell Hall designated as quarantine areas. Once a person has tested positive, the protocol is to wait 24 hours before disinfecting areas. Close contacts are asked to self-quarantine. Commuters who test positive will be asked to quarantine at home.

5. Fall Professional Development Week – Ms. Halley

A draft schedule for professional development week was provided and discussed including community involvement, virtual meetings, options for refreshments/lunch, and choices of themes.

6. Fall Orientation Week Plan – Dr. Goldman

Ms. Whiting and Mr. Davila are co-chairs for planning the events for fall orientation. Options are being discussed regarding activities that can be held face-to-face, and those which will be virtual.

7. Campus Communication/Messaging – Mr. Weaver

Messages that need to be sent to the campus were discussed, including a reminder of the importance of wearing masks, fall reopening updates, division mitigation plans, and finalizing registration/bills.

8. Board of Visitors Meeting – Dr. Doss

The agenda for tomorrow's Board of Visitors meeting is lengthy. Vice Chancellors were reminded to be brief in their presentations.

9. Building Coordinators Responsibilities – Dr. Doss

Building coordinators should observe their building both inside and outside, and enter work orders as needed. A meeting will be scheduled with coordinators and the Executive Council to give more details regarding their role.

10. PAF Requests for Change in Salary – Dr. Doss

Vice Chancellors should notify the Chancellor if they have PAFs in which the salary is being altered.