

Minutes of the Meeting of the Board of Visitors
University of Arkansas at Monticello
College of Technology - McGehee
Tour of UAM Facilities
January 5, 2017 - 4:00 p.m.

Board Members Present:

Roger George
Bettye Gragg
George Harris, Vice Chair
India Holt
Michael Jones
Mellie Jo Owen
Gregg Reep, Chair
Lynn Rodgers
Linda Rowe

Executive Council Members Present:

Karla Hughes, Chancellor
Peggy Doss, Vice Chancellor for Academic Affairs
Jay Hughes, Vice Chancellor for Student Affairs
Jay Jones, Vice Chancellor for Finance and Administration and
Interim Vice Chancellor for Advancement and University Relations
Linda Rushing, Vice Chancellor for College of Technology – Crossett
Lisa Shemwell, Chief of Staff
Bob Ware, Vice Chancellor for College of Technology - McGehee

1. Chairman Gregg Reep called the meeting to order at 4:00 p.m.
2. The Board approved the minutes from the October 13, 2016 meeting.
3. Enrollment Report
 - a. Information was provided to Board members on preliminary enrollment and student semester credit hours for the spring. The data is being distributed to academic units for their involvement to help meet and improve goals.
 - b. Registration will open on Monday, January 9th, and there are currently 400 new students scheduled to attend orientation. A comparison of admission applications received showed there was an increase of 5.5% from 2015 to 2016. A new online application has been purchased and plans are to launch it in April, which will help expedite the process for students, as well as bring UAM to a competitive recruiting level.

- c. Board members discussed the recruiting areas and asked if recruiters could contact them when in their respective areas, so they could attend recruiting events if available.

4. Chancellor's Report

- a. Dr. Hughes thanked the Board for a wonderful first year, noting how supportive everyone has been.
- b. An update was discussed concerning the approval by the Board of Trustees to renovate the old Student Union into a Student Success Center. After more assessment and consideration, a revised proposal for new construction will be submitted at the January Board meeting. Other campus improvements will include approval for renovations in the Library and Horsfall Hall.
- c. Transitional organizational changes were discussed. Immediate moves include:
 - The Registrar's Office to Enrollment Services; and
 - The Physical Plant reporting directly to the Chancellor's Office under the leadership of Lisa Shemwell. Chester Ashcraft is now the Director of Campus Facility Archives and Maintenance Projects, and Rusty Rippee has assumed the duties of Director of Physical Plant.

Changes as of July 1, 2017 will consist of:

- The consolidation of Finance and Administration and Student Affairs to University Operations and Student Affairs led by Jay Hughes;
- The transfer of Arkansas Small Business Development and Technology Center and Community Education to Academic Affairs; and
- Jay Jones will serve as Vice Chancellor of Advancement to provide a foundation and infrastructure and place strong emphasis on fundraising.

5. Reports were presented and tours were conducted on the following facilities:

- a. Roof of the Main Building
- b. Student Center in the Main Building
- c. Maintenance Shop

6. Program Highlights – Details were provided and discussed regarding courses, certificates, and graduates in the following programs:

- Nursing and Allied Health (Emergency Medical Technology)
- Welding Technology

7. The meeting adjourned at 5:35 p.m. to begin the Tour of Facilities.

Minutes of the Meeting of the Board of Visitors
University of Arkansas at Monticello
College of Technology - Crossett
Tour of UAM Facilities
April 13, 2017 - 4:00 p.m.

Board Members Present:

Bettye Gragg
Michael Jones
Mellie Jo Owen
Gregg Reep, Chair
Lynn Rodgers
Linda Rowe

Executive Council Members Present:

Karla Hughes, Chancellor
Peggy Doss, Vice Chancellor for Academic Affairs
Jay Jones, Vice Chancellor for Finance and Administration and
Interim Vice Chancellor for Advancement and University Relations
Linda Rushing, Vice Chancellor for College of Technology – Crossett
Lisa Shemwell, Chief of Staff
Bob Ware, Vice Chancellor for College of Technology - McGehee

1. Chairman Gregg Reep called the meeting to order at 4:02 p.m.
2. The Board approved the minutes from the January 5, 2017 meeting.
3. Enrollment Report
 - a. Information was provided to Board members on enrollment and student semester credit hours for the spring semester. The data is being distributed to academic units for their involvement to help meet and improve goals.
 - b. Material was provided on enrollment management which included an application snapshot of current numbers compared to data from last year, as well as information on scholarships.
4. Campus Improvements/Preparations
 - a. Board members were encouraged to visit campus to see all of the exciting changes taking place. An update was given on renovations to Horsfall Hall and the Library. Final decisions are being made with architects for the Police Station and the Student Success Center.

- b. EAB training was held for faculty on the Monticello campus and more than 75% participated. Training will also be given at the Crossett and McGehee campuses.
- c. Financial Aid was moved under Enrollment Services in March, as part of the student success strategy.
- d. Board Members were reminded that Commencement will be held on the Monticello campus May 12, 2017.

5. Budget Update

An update was discussed regarding the budget, which is in the process of being built and a small tuition/fee increase is being considered. The budget requires approval by the Board of Trustees at the May meeting.

6. Points of Privilege by Dr. Hughes

- Alvy Early broke the state record as the all-time winningest coach, and will be recognized at senior's night.
- A Reflections magazine was given to Board members, which includes an article on the Chancellor's first year.
- Jay Jones was recognized for his service and outstanding commitment to UAM as Vice Chancellor for Finance and Administration, as Interim Chancellor and also during Dr. Hughes' transition.

7. Program Highlights – Details were discussed regarding the following programs:

- Health Occupations – Nursing
- Electromechanical Instrumentation and Industrial Technology
- HVAC Program
- FAME Apprenticeship Program

8. Discussion and Remarks

- a. Chairman Reep discussed the Cornerstone Coalition and asked the Board to request that UAM assign a person to meet with representatives and look for ways UAM can assist with ideas. The Board approved this motion.
- b. Dr. John Davis provided information on legislative bills.

9. The meeting adjourned at 5:18 p.m. to begin the Tour of Facilities.